

Dunwoody United Methodist Church Funeral Guide for Families



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 **DUNWOODY**
UNITED METHODIST CHURCH

Hymn Suggestions

- 110 A Mighty Fortress Is Our God
- 62 All Creatures of Our God and King
- 378 Amazing Grace
- 451 Be Thou My Vision
- 369 Blessed Assurance
- 710 Faith of Our Fathers
- 711 For All the Saints
- 77 How Great Thou Art
- 707 Hymn of Promise
- 10 Immortal, Invisible, God Only Wise
- 314 In the Garden
- 377 It Is Well with My Soul
- 133 Leaning on the Everlasting Arms
- 368 My Hope Is Built
- 57 O For a Thousand Tongues to Sing
- 117 O God, Our Help in Ages Past
- 143 On Eagle's Wings
- 66 Praise, My Soul, the King of Heaven (v.3 and 4)
- 474 Precious Lord, Take My Hand
- 496 Sweet Hour of Prayer
- 395 Take Time to Be Holy
- 545 The Church's One Foundation
- 303 The Day of Resurrection
- 504 The Old Rugged Cross
- 308 Thine Be the Glory
- 467 Trust and Obey
- 526 What a Friend We Have in Jesus

Scripture Suggestions

Old Testament

Exodus 14:5-14, 19-31

Isaiah 40:1-8, 28-31

Isaiah 43:1-3a, 5-7, 13, 15, 18-19, 25, 44:6, 55:1-3, 6-13

Psalms 23, 130

New Testament

1 Corinthians 15:1-2a, 12, 16-18, 35-38a, 54-55, 57

Revelation 21:1-7

Romans 8:1-2, 11, 14, 17-18, 28, 31-32, 35-39

2 Corinthians 4:5-18

Ephesians 1: 15-23, 2:1-10

1 Peter 1:3-9, 13, 21-25

Revelation 7:2-3, 9-17

Gospel Readings

John 14:1-4, 18-19, 25-27

Luke 13-35

Luke 24:13-35

John 11:1-4, 20-27, 32-35, 38-4



Dear Friends,

The death of a loved one can be a difficult and painful time. We want you to know that as clergy, staff, and lay volunteers of Dunwoody United Methodist Church, we grieve with you in your time of sorrow. We consider it a privilege to serve you and our prayer is that as we walk with you through this time, God will use it as a source of healing.

This booklet is designed to help you as you plan for the service. In it you will find answers to many of your questions. Naturally, other questions may arise, and as they do, we will be happy to guide you as you seek the answers to those questions.

Our deepest desire is to help you plan a service that will be meaningful to you, praise and thank God for your loved one, and honor the rich traditions that are part of the identity of our church. May God pour out on you His comfort, peace, presence, and healing love today and in all the days ahead.

Blessings

A handwritten signature in black ink that reads "Dan Brown". The signature is written in a cursive, flowing style.

Dan Brown
Senior Pastor

The Funeral Ministry

The mission of the Dunwoody UMC (DUMC) Funeral Ministry is to provide assistance and offer comfort to you during this time. It is a lay ministry of funeral coordinators, ushers, hostesses, and others who volunteer their time and talents to assist the clergy and staff. Funeral Ministry volunteers will prepare the Sanctuary or Chapel for the service. Volunteers will work with funeral home directors for the placement of flowers and pictures, act as greeters for the service, provide hostesses for the visitation, and guide the family through the service. A Funeral Coordinator will contact the family to offer the assistance of the Funeral Ministry.

Suggested Order of Worship

Dunwoody United Methodist Church

Gathering Music

Words of Grace and Greeting

Hymn

Prayers

Scriptures

Special Music

Witness of Friends and Family

Gospel Reading

Meditation/Homily

The Apostles' Creed

Prayers of Thanksgiving and The Lord's Prayer

Hymn

Dismissal with Blessing

Music for Memorial Services

Music is an important part of memorial and funeral services. Many families wish for the congregation to sing hymns during the service so a list of suggested hymns is included in this booklet, although others may also be used. Sometimes a family might wish for other musicians to participate, such as a bagpiper. Often our Music Ministry can assist a family in finding additional musicians. Fees for musicians (organist \$200-\$250, vocalist \$150) are the responsibility of the family and can be given to the musicians on the day of the service. All music other than hymns must be approved by the officiating pastor. All music should be appropriate for worship in order to enhance and not detract from the experience. Recorded music is not permitted for memorial services. Families should let the pastor know of music selections with sufficient time for printing the bulletins.

Display of Photographs and Videos

Photographs and videos may be presented during the visitation or reception. One photograph may be displayed in the Sanctuary or Chapel. We do not ordinarily videotape funerals. The officiating pastor must approve the recording and DUMC videography staff must be available to record a service. Your Funeral Coordinator or pastor can help with questions.

Pastors

The Senior Pastor will assign pastors for the service in consultation with the family. A DUMC pastor will be the officiant. Non-DUMC pastors may assist when invited by the Senior Pastor.

Planning the Service

Families will want to plan the memorial service with the officiating pastor. A copy of a service outline based on the United Methodist Church Book of Worship is included at the end of this booklet. Please also refer to the sections on music and speakers. The pastor will select scriptures with the family. A list of frequently used scriptures is included in this booklet. Prior to meeting with the pastor, families should identify the family member who will be available to answer additional questions regarding the service and to review the bulletin prior to printing. Families should bring with them to this meeting a photograph of their loved one for the bulletin if that is their desire.

Scheduling

Scheduling of the funeral service will be arranged based on church and clergy availability. Every effort will be made to be as accommodating as possible.

Visitation or Reception

Visitation for the family can be scheduled in the Parlor one hour prior to or one hour after the funeral service. The Funeral Ministry provides hostesses to serve beverages (coffee, lemonade, tea and water) during this time. The family is welcome to provide additional refreshments in consultation with the officiating pastor. For larger funerals, the Fellowship Hall can be reserved for a reception following the service. The family is welcome to provide refreshments. DUMC has a full service kitchen staff which can provide refreshments at a reasonable cost. Contact Debbie Collins at 770-394-0675 ext. 111 for more information.

Bulletins

DUMC will provide bulletins for the service. The order of the service, names of speakers, a photograph, and all music and musicians should be provided to the church at least two business days prior to the service.

Funeral Homes

We appreciate the services of funeral homes in funeral services. Funeral homes generally are aware of DUMC's Funeral Ministry and work well with us. DUMC will provide the ushers and overall coordination of the service. If there is to be a casket present, the funeral home is responsible for handling the casket (opening, closing, and moving). An open casket must be closed 15 minutes prior to the start of the service.

Columbarium/Cremation

For information regarding the Columbarium, please contact Debbie Collins at 770-394-0675 ext. 111. If the family has purchased a niche in the DUMC Columbarium, it is not necessary to purchase an urn from the Crematory.

Flowers

Family and friends arrange for delivery of flowers. Flowers may be delivered during regular church office hours (Monday-Friday, 8:30 a.m.-4:30 p.m.) and by calling the church office at 770-394-0675. For funerals on Saturdays, the Sanctuary or Chapel will be opened two hours before the service for deliveries. The Funeral Ministry will assist in the placement of flowers for the service. The family is responsible for removing all flowers at the conclusion of the service and/or reception.

Guest Book

If the family would like a record of those in attendance at the service and/or reception, the family is asked to bring a guest book. Funeral Ministry volunteers will assist in the placement of the guest book and will give the guest book to the family at the conclusion of the service and/or reception.

Speakers or Witnesses

Many times family or friends like to offer their memories of the deceased during the service. We ask that these speakers be approved by the officiating pastor prior to printing names in the bulletin. Speakers should prepare their remarks in writing in advance and limit their comments to no more than five minutes each. We suggest limiting the number of speakers to no more than 3 or 4.